



Unión Europea

TECHNICAL SPECIFICATIONS

CONTRACTING OF TECHNICAL ASSISTANCE SERVICES FOR MEDICAL EQUIPMENT AND INFRASTRUCTURE FOR THE DELEGATED COOPERATION PROJECT "JOINT EUROPEAN INITIATIVE TO STRENGTHEN SPECIALISED MEDICAL TRAINING IN ETHIOPIA".

(Exp. No. CSAI/04/2024)



Unión Europea

INDEX

1. INTRODUCTION	3
2. PURPOSE OF THE AGREEMENT	3
3. CHARACTERISTICS OF THE SERVICE.....	4
4. TERM OF COMPLETION	5
5. PLACE OF PERFORMANCE.....	6
6. HUMAN AND TECHNICAL RESOURCES	6
7. CONFIDENTIALITY.....	6
8. OWNERSHIP OF WORKS	7



Unión Europea

1. INTRODUCTION

The CSAI Foundation is a state public sector institution of general interest in the field of health, social services, child protection and the promotion of equality, both in Spain and in third countries.

The Foundation aims to design, promote and carry out all those activities of collaboration and support to the functions that the Public Administration, its bodies and public law entities and in particular the Ministry of Health, carry out in the framework of health protection and health care, social cohesion and inclusion, family, child protection, care for dependent or disabled people, promotion of equality, consumption and social welfare, as well as the fight against all kinds of discrimination, against gender violence and against child poverty, at national and international level.

The specific aim of the Foundation is to contribute to the development and improvement of the living conditions of the population, carrying out, supporting or collaborating in research programmes and activities, project development, training, consultancy and technical assistance, studying needs, analysing experiences and disseminating good practices at national and international level in the following areas:

- a) Prevention and promotion of health and health care.
- b) Development cooperation.
- c) Social cohesion and inclusion.
- d) Family and child protection.
- e) Educational development.
- f) Care for dependent or disabled people.
- g) Promoting equality.
- h) Consumption and social welfare.
- i) Combating child poverty and all kinds of discrimination.
- j) Combating gender-based violence and violence against children.

The approved project is called "*Joint European Initiative to Strengthen Specialised Medical Training in Ethiopia*", and its implementation is designed to respond to the existing challenges in the health sector in Ethiopia and to increase access to and quality of health services, with health as one of the focuses of the EU Delegation's interventions. Furthermore, improving specialised medical training has been identified as one of the priority areas to respond to the challenges of increasing access to and quality of health services.

The medical specialisation programme aims to contribute to the improvement of the quality of the public health system in Ethiopia by training specialist doctors and taking advantage of the capabilities of the Spanish health system and its professionals.

2. BACKGROUND AND OBJECTIVES

The Joint European Initiative for Strengthening Specialised Medical Training in Ethiopia is a proposal built by several Member States and the European Union, aimed at strengthening the Ethiopian health system in a context of high internal vulnerability, aggravated by the conflict situation.

This initiative is based on the Team Europe Approach, highlighting the close relationship that Italy and Spain have with the Ethiopian Ministry of Health, the previous experience in strengthening Specialised Medicine in the country through training exchanges and the added value that European National Health Systems can bring to the strengthening of more fragile systems. The proposal also responds to an explicit request from the Federal Ministry of Health of Ethiopia (FMoH) to expand the initiatives that Member States have been supporting in recent years, together with University Hospitals and regional governments.

Despite some progress on some health indicators, Ethiopia still faces significant challenges in terms of the health system's response to the population's problems. The shortage of health workers is one of the most significant



Unión Europea

drawbacks, particularly in terms of the availability of qualified medical specialists. Ethiopia lacks an adequate number of health workers, and their distribution and training is very uneven across regions. The dramatic shortage of specialist doctors makes hospital management untenable. For these reasons, improving medical specialisation has been identified as one of the priority areas to respond to the challenges in Ethiopia's health sector.

The programme consists of 3 outcomes:

1. Improvement of human resources development and management in the 8 target university hospitals
2. Improvement of the provision of comprehensive, equitable and quality health services by improving infrastructure for specialised medicine and providing quality and context-specific equipment.
3. Strengthened governance, leadership and research with an inclusive approach in the 8 target university hospitals.

The first component of the programme focuses on training, targeting health residents and senior professionals and specialists in 9 university hospitals (Adama, Addis Abeba, Bahir Dar, Gondar, Haramaya, Jimma, Wollo and Mekelle).

Eight specialties (Anaesthesiology and Intensive Care, Emergency and Critical Care, Gynaecology and Obstetrics, Orthopaedics and Traumatology, Paediatrics and Child Health, Radiology, Surgery, Psychiatry) will be covered. European doctors and specialists will provide mission training (in-service training) in Ethiopia on a regular basis for a total of 18 internship programmes.

The project plans to work in at least 10 speciality programmes for the rehabilitation of medical equipment and facilities. Work in this context is initially not foreseen in the university hospitals in Wollo Dessie, Adama and Addis Abeba. The Medical Equipment and Facility Assistant will have to carry out an assessment of the situation of these elements at the beginning of the mission, based on a pre-assessment carried out by the leaders of the specialties in each hospital and specialty, which will have to be updated.

The Joint Programme will be led by the Spanish Cooperation, which will be responsible for reporting and general management. The internal governance structure will be based on a Steering Committee and a Technical Committee. A Scientific Committee will also be set up to ensure coherence and harmonisation of all interventions at the scientific level.

In addition, a Management Unit will be set up to support the implementation of the project. The Medical Equipment and Facility Assistant will be part of this Management Unit.

3. OBJECT OF THE AGREEMENT

The purpose of these specifications is to establish the technical specifications to govern the contracting of professional services for technical assistance for medical equipment and facilities in order to support the Foundation in the implementation of the project "*Joint European Initiative to strengthen medical training in Ethiopia*".

These specifications govern the agreement, its content and effects. These conditions shall apply to the entire service and shall be supervised and evaluated by the technical staff of the Foundation. The mere submission of an offer implies acceptance of the conditions established by the Foundation, as well as knowledge and understanding of them.

4. CHARACTERISTICS OF THE SERVICE

The contractor will be integrated into the Management Unit that will set up the project and will work in close collaboration with the Project Coordinator, the Project Manager, the Specialty Leaders and the Scientific Coordinator.

The tasks and works of the Medical Equipment and Facility Assistant, which the contractor of the agreement to be tendered will be required to carry out are, by way of example and without limitation, the following:

1. Conduct a needs assessment in terms of medical equipment and infrastructure rehabilitation based on the preliminary assessments conducted by the Specialty Leaders in each hospital and specialty.

2. Provide general guidance, plan and follow up on all equipment and infrastructure rehabilitation activities of the initiative in collaboration with the FMOH, the Project Manager hired by the Italian Agency for Development Cooperation (AICS), Team Leaders and University focal points.
3. Prepare, in close coordination with the Project Manager hired by AICS, all documentation in accordance with the PRAG (Procurement and Grants European Union external action) to launch the tendering and contracting processes, ensuring strict compliance with the PRAG.
4. Liaise and collaborate with hospital authorities, establishing an effective communication to ensure the correct installation and use of equipment, and establishing a sustainable monitoring and evaluation system for this equipment to ensure effective maintenance.
5. Ensure the alignment of equipment and rehabilitations with the contents of the trainings, in collaboration with the Management Unit team and the AICS Project Manager.
6. When necessary, travel to hospitals to gather information and provide guidance and supervision for the proper installation of equipment or rehabilitation of infrastructure.
7. Organise and supervise the maintenance of the equipment and the training required for the installation.
8. Develop and review all deliverables related to the initiative for validation by the Project Manager hired by AICS.

In addition, the equipment and facility assistant will be required to perform at least the following tasks:

1. Prioritise and select the necessary equipment and infrastructure interventions to be carried out in collaboration with the Team Leaders, the Management Unit and the Scientific Committee to maximise the impact of the intervention.
2. Manage, in close collaboration with the Project Manager hired by AICS, the selection, purchase, import, transport and installation of all necessary equipment and rehabilitation works.
3. Ensure a sustainable maintenance system for equipment.
4. Provide technical support for the procurement of all biomedical equipment.
5. Support the design and ensure the quality of the infrastructure rehabilitation works to be carried out.
6. Organise and supervise the implementation of training courses on maintenance and equipment installation.

5. DELIVERABLES

The contractor must draw up and deliver to the Foundation a monthly report (in arrears) detailing the actions carried out, as well as any other document related to the execution of the project at the request of the CSAI Foundation.

The monthly report shall contain at least the following content:

- Summary explanation of the main achievements during the reporting period.
- Progress in meeting the objectives.
- Meetings and working groups held and attended in the framework of the project, including: subject of the meeting, topics, achievements and conclusions.
- Other activities carried out during the reporting period.

6. TERM OF COMPLETION

The agreement shall be valid for approximately twenty-four (24) months and, in any case, until the end of the project. However, the initial date of validity of the agreement will be determined by the date of formalisation of the same.



Unión Europea

Once its term has expired, it may not be extended.

7. PLACE OF PERFORMANCE

The contract will be carried out on-site in Addis Ababa City, Ethiopia. The assistant will be based at the premises of the Ministry of Health to support the implementation and coherence of the project.

The working language shall be English and all documents and associated annexes shall be submitted in English.

8. HUMAN AND TECHNICAL RESOURCES

For the proper performance of the work described, the awardee company must undertake to assign to the project sufficient human, technical and material resources to carry out the work in due time and form. Consequently, the contractor will assign to the execution of the agreement the staff described in section F.3 of the Table of Characteristics of the Specific Administrative Clauses (PCAP).

The Foundation has the power to verify and control the provision of services carried out by the awardee company, refraining from exercising any function of control, management or organisation of the staff of the awardee company. Thus, it is the Foundation's responsibility, through the person designated as the person responsible for the agreement, to supervise its execution and to adopt the decisions and issue the necessary instructions in order to ensure the correct performance of the agreed service, as well as to reinforce the control of compliance with the agreement and to expedite the solution of the various incidents that may arise during its execution, without these powers implying in any case the exercise of managerial or organisational powers over the personnel of the awardee company.

Repeated failure to comply with the quality, time and efficiency of the work will be grounds for the application of penalties and/or termination of the agreement with the awardee company. The awardee company will be responsible for due legal and procedural compliance of all tasks, interventions and services provided to the Foundation in the execution of the agreement.

Throughout the entire execution period, the contractor must maintain the quality levels of the service covered by the agreement and must therefore implement the replacement services it deems appropriate in order to cause the minimum impact on the provision of the service.

The work carried out shall comply with the requirements of these specifications and in accordance with the Foundation's standards, and shall comply with the principles of efficiency and quality of execution, requiring the formal acceptance of the Foundation.

During the term of the agreement, the staff offered and admitted shall not be subject to substitution, except for reasons of force majeure that justify the change, or because the Foundation requires it, in which case he/she must be adequately substituted within a period of one week, without this affecting either the planned work schedule or the cost estimate of the project.

If, in the opinion of the Foundation, the staff do not meet the minimum requirements, he/she must be adequately replaced within one week, without affecting either the planned work schedule or the cost estimate of the project.

9. CONFIDENTIALITY

The contractor is obliged to maintain the confidentiality of the matters entrusted to him. Likewise, he shall keep secret all information and documentation provided or entrusted to him, or which comes to his knowledge as a result of the performance of the work.

It shall also ensure compliance with the provisions of Organic Law 3/2018, of 5 December, on the Protection of Personal Data and the guarantee of digital rights, in everything that does not oppose it in Royal Decree 1720/2007 of 21 December 2007 approving its implementing regulations and Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and the free movement of such data and repealing Directive 95/46/EC, the rest of the applicable legislation on the matter, and other applicable regulations.



Unión Europea

10. OWNERSHIP OF THE WORKS

All documents and projects drawn up, where appropriate, in execution of the agreement shall be the property of the Foundation, which may reproduce, publish and disseminate them in whole or in part without the contractor who is the author of the work being able to object to this.

The contractor may not make any use or disclosure of the studies and documents drawn up in connection with the performance of this agreement, either in whole or in part, directly or summarized, without the express authorisation of the contracting authority.

The awardee company shall be obliged to provide the Foundation with all data, calculations, processes and procedures used during the preparation of the work.